



Personnel Certification Registration Form (Rev 8.12.24)

Those wishing to sit for exams during their plant's inspection must submit their application no later than January 31st for Spring Inspections and July 31st for Fall Inspections. Please complete one form per employee and e-mail them to: info@archprecast.org

EMPLOYEE INFORMATION

Name _____ Company _____
Address _____
City _____ State _____ Zip _____
Phone _____ Email _____

EXAM SELECTION

- Batch Plant Operator (*Closed book, untimed*)
- Level I Quality Control Technician (*Open book, timed at one hour*)
- Level II Quality Control Manager (*Open book, timed at one hour*) **Prerequisite: APA Level I QC Technician**

EXAM AND STUDY GUIDE FEES

APA Members: \$325 per exam

Upon receipt of this application and payment, you will receive a PDF study guide for the exam(s) checked.

PAYMENT OPTIONS

- By Check: **Please make checks payable to Architectural Precast Association**
 - By Credit Card: Visa MasterCard American Express
- Card Number _____ Expiration Date _____ CVS # _____
Billing Address, City, State, Zip _____
Name on Card _____ Date _____
Signature _____

AFFIDAVIT QUESTIONS AND SIGNATURE

Batch Plant Operator (BPO) Eligibility:

Candidates must be able to answer "Yes" to all three questions in order to sit for the exam.

- 1) Does the candidate have a minimum of 6 months of industry experience? Yes No
- 2) Does the candidate agree to adhere to the APA Code of Ethics. Yes No
- 3) Does the candidate understand that certification, if granted, will be valid for a 3-year period during which they must document 12 continuing education courses and that upon seeking recertification after three years, they will be required to pay a renewal fee and must submit documentation of the minimum 12 hours of CE credits. Yes No

QC1 Eligibility

Candidates must be able to answer "Yes" to the first two questions and "Yes" to at least one of the remaining questions in order to sit for the exam.

- 1) Does the candidate agree to adhere to the APA Code of Ethics. Yes No
- 2) Does the candidate understand that certification, if granted, will be valid for a 3-year period during which they must document 12 continuing education courses and that upon seeking recertification after three years, they will be required to pay a renewal fee and must submit documentation of the minimum 12 hours of CE credits. Yes No
- 3) Does the candidate have a *college degree (Associate's or higher) or hold a current Field Concrete Testing or Laboratory Concrete Testing Certification through the American Concrete Institute (ACI)*? Yes No
- 4) Does the candidate have a *high school diploma or equivalent and a minimum of 1 year* industry experience? Yes No
- 5) If the candidate has **no high school diploma or equivalent do they have a minimum of 3 years** industry experience? Yes No

QC2 Eligibility

Candidates must be able to answer "Yes" to the first two questions and "Yes" to at least one of the remaining questions in order to sit for the exam.

- 1) Candidates must successfully complete the QC1 Examination to be eligible to sit for QC2 Examination. Has the candidate successfully passed the QC1 Examination? Yes No
- 2) Does the candidate agree to adhere to the APA Code of Ethics. Yes No
- 3) Does the candidate understand that certification, if granted, will be valid for a 3-year period during which they must document 12 continuing education courses and that upon seeking recertification after three years, they will be required to pay a renewal fee and must submit documentation of the minimum 12 hours of CE credits. Yes No
- 4) Does the candidate have a college degree (Associate's or higher) or hold a current Field Concrete Testing or Laboratory Concrete Testing Certification through the American Concrete Institute (ACI)? Yes No
- 5) Does the candidate have a high school diploma or equivalent and a minimum of **1 year** industry experience? Yes No
- 6) If the candidate has no high school diploma or equivalent do they have a minimum of **5 years** industry experience? Yes No

Applicant Affidavit

- I have read and understand the APA Certified Personnel handbook and application. I agree to submit to testing for certification according to the requirements and procedures specified by the APA.
- I agree to indemnify and hold harmless the APA its Trustees, officers, employees and agents, from any and all liability for injury or damages suffered by me, or which I might cause to others, during the course of taking my examination.
- I affirm that all statements made by me in this application are true and correct to the best of my knowledge. I understand that any misrepresentation of facts made in this application for testing or in future applications to the APA for certification testing or renewal, or in my personal claim to certification, may be found cause for suspension or denial of certification or eligibility for certification testing.
- I understand that the APA operates its examinations with specific procedures that ensure the integrity of the examination process. I understand that if I fail to follow the APA's policies and procedures that my examination results will not be valid and I would be required to retest at additional expense.

Signature _____